



Ilsington Parish Council

Clerk: Mrs C Retallick, Bagtor Barton, Ilsington, Newton Abbot, Devon, TQ13 9RT.

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Ilsington Parish Council Meeting at Liverton Village Hall Tuesday the 22nd May 2018

MINUTES OF THE MEETING

Present:

Cllr M Wills	Cllr L Dunkley	Cllr R Dale
Cllr K Bainbridge	Cllr R Bainbridge	Cllr C Reeve
Cllr M Retallick	Cllr R Steemson	Cllr A Patch

Also in attendance: DDC Cllr G Gribble, TDC Cllr J Christophers, DNPA Ranger Bill Allen, Mrs Retallick (Clerk) and 1 members of public.

Councillors are reminded that they must declare any prejudicial interests they may have in any item to be considered at this meeting, prior to the commencement of the meeting.

Cllr Wills welcomed everyone to the meeting.

18/48 Election of Chairman and declaration of acceptance of office of Chairman

Cllr Steemson nominated Cllr Wills and this was seconded by Cllr Retallick all councillors were in favour and Cllr Wills accepted the office and signed the declaration of Office.

18/49 Election of Vice Chairman

Cllr K Bainbridge nominated Cllr Steemson seconded by Cllr Patch, all were in favour and Cllr Steemson accepted the post.

18/50 To accept apologies for absence.

Received from Cllrs Hember and Prior.

18/51 Declaration of interest in items on the agenda.

None made.

18/52 Appointment of Committees: -

Planning Committee- All members except Cllr K Bainbridge.

Finance and Standards Committee – Cllrs Wills, Steemson, K Bainbridge, Patch and Retallick

Allotment Committee – Cllrs Wills, Steemson, Hember and Patch.

(a)Review the term of reference for committees – these were agreed.

18/53 Appointment of Parish council representatives on outside bodies.

Liverton Village Hall - Cllr Dunkley

Ilsington Village Hall including Village Shop – Cllr Prior

IPFARA – Cllr Wills

Teignbridge Association of Local Councils – Cllr Dunkley

Dartmoor Forum – Cllrs R Bainbridge and Cllr Wills

School Liaison Officer/s - Cllr Dale -Ilsington and Cllr Hember - Blackpool

Snow Warden/s - Mr M Beasley & Peter Prior – Supervisor Cllr Retallick to be confirmed in July.

Tree Officer/s – Cllr Patch & Cllr Reeve.

18/54 Appointment of Trustees to:-

Ilsington United Charity and Jane Ford Educational Trust
IUC – Mr R Wills was re-elected, Cllr Retallick gave a brief overview of the charities work, then nominated Mr Peter Reed to stand as a new trustee, Cllr Wills seconded the nomination and all were in favour.

JF – Mr E Williams and Mr R Steemson wish to remain and Cllr Wills proposed they be re-elected seconded by Cllr Retallick all were in favour.

18/55 Review and Adoption of Governance documents and policies

Standing orders (2018 NALC)	Financial Regulations
Internal control statement.	Code of Conduct
Health & Safety Policy	Equal Opportunities Policy
Employee Expenses Policy	Disciplinary Policy
Bullying & Harassment Policy	Absence & sickness Policy
Grievance Policy	Review Fixed assets register
FOI Publication Scheme	Grant making policy

Cllr Steemson proposed that the council adopt these documents in block and Cllr R Bainbridge seconded with all in favour.

18/56 Emails – to agree to receive all paperwork by email relating to the meetings and business of the council as per the Localism Act 2011. All in agreement and statement signed.

18/57 Agree dated for the next 12 months

The meeting agreed for the annual parish meeting to be on March 26th at Liverton village hall – the other meetings were agreed and the DCC, TDC and Dartmoor Ranger will be notified.

18/58 PUBLIC FORUM & MEMBERS COMMENTS – (limited to 10 minutes)

(Applicants with planning applications for consideration may also speak for up to 3minutes on behalf of their own application)

The road between Liverton and Ilsington has been marked in preparation for resurfacing. The pothole at woodhouse hill has still not been repaired even though it has been reported. Cllr Bainbridge has received reports that large vehicles are using Lounston lane, she advised the person reporting it to contact highways. The clerk will inform the highway engineer. Cllr Patch met with several local residents who have concerns over a footpath in Liverton and the lack of dog bins. The hedges and verge are overgrown onto the footpath pushing pedestrians into the highway. Cllr Gribble advised the meeting that the District council cut verges and junctions 4 times a year – in reply to Cllr Patch's query as to whether residents or highways owned the overgrown verge between the footpath and rear of residents houses (between Cummings Cross and Exeter Cross), Cllr Gribble suggested that query be included when the Clerk writes to highways on other matters raised in the meeting.

Cllr Retallick thanked the chairman and vice chair for their leadership over the last 12 months

18/59 To confirm the minutes of the last meeting on April 24th 2018.

The minutes were signed as a true record of that meeting.

18/60 Clerks report

This month has been taken up with the completion of the annual returns documents and ensuring the website can accommodate the information. Also updating current policies and introducing new policies which comply with new legislation including applying for access to view only the bank accounts and finally a meeting with the website designer to agree the extra content for the site.

18/61 To receive reports from District, County Councillors, DNPA Ranger and Police.

Cllr J Christophers TDC – reported the new chair is Mrs Avril Kerswell from Bovey Tracey.

Also the local plan is out for review he urged councils to consider and comment. There is a real issue for young people to enter into housing ownership and the new plan may make it slightly easier for them. Teignbridge council tax has made a small increase the first time in several years due to the increase of houses built which have realised more revenue for the council.

Cllr Wills asked if there was any likelihood of the rear entrance of Trago being re-opened Cllr Christophers is unaware of that however a traffic survey has highlighted 20% of customers come from the Plymouth direction.

Cllr G Gribble DCC – Informed the meeting that the gangs repairing potholes have increased since December but the amount of potholes reported have also increased. With regard to the planning applications for the travellers' site he also has concerns on the effect to the highways and has been regularly updates by the residents group. Cllr Gribble has ensured the security of the gravel pit and asked for the large bags to be placed in the gate way to make it more difficult to access.

He was interested to hear about the DAAT project and offered financial help toward that if needed.

The meeting discussed new legislation relating travellers occupying private land, the meeting felt that parish councils are sometimes overlooked, Cllr Gribble promised to follow up the queries that have been raised with Ms M Booth in relation to the expenses occurred. Cllr Patch advised the meeting that he had attended the site meeting at the gypsy site with Brian Hensley and suggested a through survey; the new information still does not satisfy the matters that are being raised. Cllr Gribble had attended a meeting and queried the comments, it is recognised that TDC do need to be thorough to prevent this application being challenged and an accurate report from highways would be necessary. Cllr Christophers informed the meeting that he has called this application in to go before the planning committee where the parish council would have an opportunity to speak and attend a site meeting.

Cllr Gribble then left the meeting

Cllr Steemson thanked Cllr Christophers for his support.

Ranger Bill Allen DNPA– Mr Allen was the ranger in this area many years ago and is happy to be back, he now covers seven parishes all the information is available on the website. He will continue with the work Ranger Simon Lee set up i.e. the working parties, and public rights of way, next Wednesday is the 10th anniversary of the Haytor information centre and he is looking forward to being involved the beating the bounds. DNPA are re launching the ranger code and introducing a reward system for positive behaviour witnessed by the rangers. The Ranger Ralph programme is still thriving. Finally he gave a warning from the Police that there has been an increase in thefts from unattended cars left on the moors and urges people to be aware.

18/62 Council insurance renewal – for information only.

18/63 Assessment of road safety visibility splay re: planning application 17/03070/FUL.

Cllr Patch noted that correct identification and measurement of the highway edge is crucial to assessment of the safety of the entrance of this site (visibility splays); highway edges had recently been ploughed in other parts of the parish, but not in the area of this application. Cllr Patch queried if there was a company who carried out surveys on behalf of the parish council in the interest of road safety. The SO were suspended while Cllr Christophers gave further useful information. It was noted that private contractors plough the highway edges and if this was carried out at this location the edge of the highway would be visible and no longer in dispute. If there was another site meeting a shovel should be available to relive the edges for accurate measurement to be taken. Cllr Christophers explained the rules for any future site meeting.

- 18/64 Finance**
- a) Review the End of year accounts and approve for publication - agreed
 - b) Internal Audit report – circulated and approved
 - c) Approve the Annual Governance Statement – Cllr Wills read out each statement and the council agreed each section.
 - d) Approve the Accounting statements – Agreed and Signed

18/65 To consider the planning applications received from Teignbridge District Council and Dartmoor National Park Authority.

a)0224/18- Proposal: Erection of 10m lighting column for Air Ambulance at Playing Fields, Ilsington – support this as a valuable community asset.

Grant of Conditional Planning permission

- 18/00757/FUL at ILSINGTON - 4 Cromwell Cottages, Ingsdon. Proposal - Replacement of existing front and rear conservatories with new extensions
- DNPA 0110/18 - Proposal: Replacement of ground floor windows with doors on south and west elevations at Moorland Hotel, Haytor

18/66 Project to refurbish and relocate Liverton Village Telephone Box

Cllr Patch has redrafted the plan of works after receiving comments from Liverton village hall committee, the new draft was circulated. The commissioning of the work can be split into 8 sections for the local community working together. Hennock has recently refurbished a box in their parish and it was suggested the clerk seek information from them. Making good the exterior could be carried out later, the clerk will seek quotes to refurbish the box, in the meantime Cllrs Dale and Patch will remove the ivy and investigate how the base is fixed.

18/67 Ilsington Millennium board

DNPA have approached this with a proposal to replace the millennium board with an information points board, they would like comments back. The meeting was interested in the proposal and asked to see a draft. Cllr Steemson will liaise with DNPA and comments should be addressed to Cllr Steemson.

18/68 To receive reports from Parish Councillors on outside bodies.

Cllr Dunkley – reported that Liverton Hall have ordered the BBQ, they have several social event under review. He attended IPFARA AGM not many attendees there was no change of Chairman the group do need a secretary and treasurer. The Bowls club reported to have more members. At the moment the grass is very long, the PC clerk has spoken to the contractor to cut ASAP. Cllr Dunkley is unsatisfied with the response from highways with regard to the request for signage to the playing field. Cllr Dunkley informed the meeting of a photographic gallery meeting next week in Bickington and offered information leaflets to the meeting.

Cllr Retallick enquired if an experienced person was ensuring the work at the tennis court was examined for correct standard of work? Cllr Dunkley confirmed that the matter was an agenda item. Cllr Wills offered to follow up this issue.

18/69 To authorise payments of cheques presented.**Expenses**

1.	C Retallick	£ 612.04
2.	DALC - Councillors training	£ 96.00
3.	Came & Company – Insurance	£ 955.73
4.	Ilsington Village hall rental	£ 14.00
5.	Viking Direct – Paper and stamps	£ 184.22
6.	Instant Ink	£ 20.99
7.	M Wills - Councillor Allowance	£ 30.00
8.	R Steemson - Councillor Allowance	£ 30.00
9.	K Bainbridge - Councillor Allowance	£ 30.00
10.	R Bainbridge - Councillor Allowance	£ 30.00
11.	R Dale - Councillor Allowance	£ 30.00
12.	L Dunkley - Councillor Allowance	£ 30.00
13.	S Hember - Councillor Allowance	£ 30.00
14.	A Patch - Councillor Allowance	£ 30.00
15.	J Prior - Councillor Allowance	£ 30.00
16.	M Retallick - Councillor Allowance	£ 30.00
17.	C Reeve - Councillor Allowance	£ 30.00
Cheques total for this month		£ 2212.98

DD BT April £ 36.87

Total expenditure for this month £ 2249.85

Income

DNPA Parish scape grant £ 2,850.00

Balance as from bank statements at 27th April 2018 **£ 71,167.75**

18/70 Correspondence.

These had been circulated prior to the meeting and no further comments.

Meeting closed at 10pm

To confirm the next meeting of Ilsington Parish Council on Tuesday June 26th 2018 in Ilsington Village Hall at 7.30 pm.